

**Business Licensing****SECTION 605.010: LICENSE REQUIRED**

It shall be unlawful for any person, firm, or corporation to engage in any business of occupation in the City of Seligman without having first applied for and obtained a license to conduct such business or occupation from the City Clerk and without paying the license fee therefor, all as provided for in this Chapter.

**Information needed:**

- 1. Register your business.**
  - a. Contact the Missouri Department of Revenue for information on registering a business.  
<http://business.mo.gov>
  - b. Fictitious Name Registration (Business name other than your own name)  
<https://bsd.sos.mo.gov>
  - c. Personal Business (Using your own name)  
If you do not conduct business under a different name.
- 2. Sales & Use Tax License (Retail Sales Only)**  
Contact the Missouri Department of Revenue for information on registering your business.  
<http://dor.mo.gov/business/register/>
- 3. Obtain a Certificate of NO TAX DUE (retail sales only)**  
<http://dor.mo.gov/business/sales/notaxdue/>  
Taxation Division, PO Box 3666 Jefferson City, MO 65105-3666
- 4. Barry County Merchant License (Retail Sales and Manufacturer Only)**  
Tax Collector, Barry County Court House, 700 Main Street Cassville, MO 65625 - 417-847-2113
- 5. Food Service Permit**  
Issued by the Barry County Health Department  
90 Barry County Dr., Cassville, MO 65625 - 417-847-2114  
[www.barrycountyhealth.org](http://www.barrycountyhealth.org)
- 6. City Business License**  
\$10.00 per year 1/1 - 12/31

**Liquor License**

Complete the License application on the back.

The remainder of the process is as follows:

- Once the license is obtained from the State of Missouri, the City Clerk will be given a copy.
- The City Clerk will then issue an invoice for Liquor License Fees. \$75.00 Each (Pro-rate available)
- Once the fees have been paid, the certificate will be issued to post in the place of business.
- Liquor Licenses are renewed annually for the period of 1/1 - 12/31.

Business Name

DBA

Physical Address

Mailing Address

Phone :                      Fax:                      Alt:

Business Owner

Physical Address

Mailing Address

Phone :                      Fax:                      Alt:

Federal ID Number:

Missouri Tax ID:

Liquor License Use Only

License Type Requested (\$75.00 Each):

Package Sales:              Sunday Sales:

By Drink Sales:              Sunday Sales:

Tasting:                      Sunday Tasting:

Officer Information: (Please list all officers of the company)

**Return To:**

City of Seligman  
Attn: City Clerk  
29144 Main Street  
Seligman, MO 65745  
P: 417-662-3600  
F: 833-277-7002  
cityclerk@seligmanmo.com